BFC Student Affairs Committee 2024-2025
Meeting Minutes

Meeting 03

November 22, 2024
2:00 pm to 3:00 pm

SAC Members:
Co-chairs:
*Bryant Paul, The Media School
*Catherine Sherwood-Laughlin, School of Public Health
Members:
*Denvil Duncan, School of Public and Environmental Affairs
*Heather Eastman-Mueller, School of Public Health - Applied Health Science
*Chase Gamblin, Eskenazi School of Art, Architecture + Design
Robert Gonyea, School of Education
Marty Pieratt, Kelley School of Business
Willa Liburd Tavernier Libraries
*Veronica Salama, IU Student Government Representative
Jenny Koo, GPSG Representative
Ex-Officio Members:
*David Daleke, Vice Provost for Graduate Education
*Lamar Hylton, Vice Provost for Student Life
*Kathy Adams Riester, Associate Vice Provost and Dean of Students
*Jeff Rutherford, Assistant Dean for Academic Affairs Graduate School
Libby Spotts, Senior Associate Dean of Students, Office of Student Conduct

*Attendees

Agenda
Welcome and Announcements
Approval of Agenda by the committee
Approval of 10-18-24 Meeting Minutes by the committee
Updates on SAC Assignments for 2024-2025
1. Continue work on proposed changes to the student academic misconduct procedures.
   a. Reviewing the number of appeals, taking into specific consideration the length of time it can take a student to complete all appeal options.
   b. Reviewing the size of the campus board of review for each case. Specifically considering the time and coordination to establish a board and how that may contribute to delays in the process for the student.
   c. Establish a process for summer.
   d. Explore if student members could extend beyond the groups identified in the procedures if trained appropriately.

2. Collaborate with IUSG to explore and report on syllabus-posting policy requirements and the feasibility of a syllabus clearinghouse for students.

3. Establish a working group with student leaders to create a best practice guide for how to incorporate student voices into committees that often only have one or two students representing the entire student population.
4. Collaborate with EPC and Long-Range Planning around discussions focused on re-envisioning general education, first-year experience, and experiential learning programs.

New Business (non-SAC Assignments)
Spring 2025 Meeting Schedule:
2025 Spring Semester Meeting Poll: https://www.when2meet.com/?26785685-KNN9l
Use this link to indicate the days and times you are typically available during a month so we can set the spring semester meeting dates and times.

Old Business Updates (non-SAC Assignments)

Next Meeting – December 13th, 2 pm to 3 pm; Spring 2025 Meeting Schedule

Discussion: Updates on SAC Assignments
Continuation from 10/18/24 meeting:
Veronica- report back about the progress of the Syllabus resolution, specifically answering the following questions: Gather more data from peer institutions- How do students access the repository? How current are the syllabi? Is this a requirement or suggestion for all faculty? Do faculty comply? How has this helped the students when making decisions about courses? Review the peer institution syllabi repository- How is it set up? What are the disclaimers? Who/department/office maintains the repository?
Report of Findings:

University of Michigan:
https://teamdynamix.umich.edu/TDClient/30/Portal/KB/PrintArticle?ID=9488
Ohio State:
https://u.osu.edu/pgsc/resources/syllabus-repository/
- Only graduate students
University of Maryland:
https://tltc.umd.edu/instructors/resources/syllabi-repository
- Might not actually have a repository
Northwestern:
https://economics.northwestern.edu/undergraduate/courses-curriculum/past-syllabi/past-syllabi-2022-2023.html
- Organized by department / school
- Listed by course
Penn State:
https://curriculumarchives.libraries.psu.edu/apex/f?p=410:2:
Clemson:
https://syllabus.app.clemson.edu/repository/
Purdue:
https://engineering.purdue.edu/Intranet/Groups/Schools/ECE/Admin/GradOffice/StudentResources/ECESyllabusRepository
- Organized by department / school
- Listed by course
Minnesota

SAC Members- make decisions about when course syllabi need to be posted for students to review before registering

SAC Members- discussion about what information should be in a course syllabus for students to make decisions about registering for a course

Action Items

Bryant Paul will convene a subcommittee to develop a proposal for the SAC to review at the January 2025 meeting.

Catherine Sherwood-Laughlin will convene a subcommittee to address the 2023-2024 SAC tasks and bring a report to the January 2025 meeting. The committee will consist of a representative from OSC, Heather Eastman-Mueller, and Veronica Salama.

SAC Assignments-Action Items, Responsible: Updates on Action Items

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Establish a working group with student leaders to create a best practice guide for how to incorporate student voices into committees that often only have one or two students representing the entire student population.

Collaborate with EPC and Long-Range Planning around discussions focused on re-envisioning general education, first-year experience, and experiential learning programs.

New Business

Old Business

Supplemental Resources/Information