

BFC Student Affairs Committee 2024-2025

Meeting Minutes

Meeting 02

**October 18, 2024
2:00 pm to 3:00 pm**

SAC Members:

Co-chairs:

*Bryant Paul, The Media School and *Catherine Sherwood-Laughlin, School of Public Health

Members:

*Denvil Duncan, School of Public and Environmental Affairs

*Heather Eastman-Mueller, School of Public Health - Applied Health Science

*Chase Gamblin, Eskenazi School of Art, Architecture + Design

*Bob Gonyea, School of Education

Marty Pieratt, Kelley School of Business

*Willa Liburd Tavernier Libraries

*Veronica Salama, IU Student Government Representative

Jenny Koo, GPSG Representative

Ex-Officio Members:

*David Daleke, Vice Provost for Graduate Education

Lamar Hylton, Vice Provost for Student Life

*Kathy Adams Riester, Associate Vice Provost and Dean of Students

Jeff Rutherford, Assistant Dean for Academic Affairs Graduate School

*Libby Spotts, Senior Associate Dean of Students, Office of Student Conduct

Anna Krause, Associate Director, Office of Student Conduct

*Lana Spindel, BFC Staff Representative

*** In attendance at 10/18/2024 meeting**

Agenda

Welcome and Announcements

Approval of Agenda Motion BP 2nd Chase All in favor

Approval of 9-20-24 Meeting Minutes Motion BP 2nd Chase

Updates on SAC Assignments for 2024-2025

1. Continue work on proposed changes to the student academic misconduct procedures.
 - a. Reviewing the [number of appeals](#), taking into specific consideration the length of time it can take a student to complete all appeal options.
 - b. Reviewing the size of the [campus board of review](#) for each case. Specifically considering the time and coordination to establish a board and how that may contribute to delays in the process for the student.
 - c. Establish a process for summer.
 - d. Explore if student members could extend beyond the groups identified in the procedures if trained appropriately.
2. Collaborate with IUSG to explore and report on syllabus-posting policy requirements and the feasibility of a syllabus clearinghouse for students.
3. Establish a working group with student leaders to create a best practice guide for how to incorporate student voices into committees that often only have one or two students representing the entire student population.
4. Collaborate with EPC and Long-Range Planning around discussions focused on re-envisioning general education, first-year experience, and experiential learning programs.

New Business (non-SAC Assignments)

Old Business Updates (non-SAC Assignments)

Next Meeting – Friday, November 22, 2024, 2:00 pm to 3:00 pm

2025 Spring Semester Meeting Poll: <https://www.when2meet.com/?26785685-KNN9I> Use this link to indicate the days and times you are typically available during a month so we can set the spring semester meeting dates and times.

Discussion: Updates on SAC Assignments

Continuation from 9/20/24 Mtg:

Collaborate with IUSG to explore and report on syllabus-posting policy requirements and the feasibility of a syllabus clearinghouse for students. (See [Syllabi Course Material Resolution](#))

Action Item: Veronica will provide [a report](#) at the next SAC meeting- progress on this resolution, review other university policies, survey

Action Item: SAC to consider the timing to post course information for student review

Action Item: What vital information do students need to make a decision?

Questions/Areas to explore for next meeting (Veronica and IUSA Colleagues):

Gather more data from peer institutions- How do students access the repository? How current are the syllabi? Is this a requirement or suggestion for all faculty? Do faculty comply? How has this helped the students when making decisions about courses? Review the peer institution syllabi repository- How is it set up? What are the disclaimers? Who/department/office maintains the repository?

Congress Bill 1002

Syllabus Template

OVPFAA Start of the fall semester guide: <https://vpfaa.indiana.edu/resources/start-of-semester.html>

Clarification- what are faculty expectations over the summer- invite representative from OVPFAA to our next meeting

Response From Executive Committee 9/24/24

Action Item: Look at the wording of GPSG resolution that ended up on start of semester guide

- This was done as a push from graduate students and ended up desired by undergrads

Action Item: Look at the online course requirements (may require posting syllabus on Canvas a certain number of days prior to the start of semester)

-----**ENDED MEETING HERE**-----

Establish a working group with student leaders to create a best practice guide for how to incorporate student voices into committees that often only have one or two students representing the entire student population.

Collaborate with EPC and Long-Range Planning around discussions focused on re-envisioning general education, first-year experience, and experiential learning programs.

SAC Assignments-Action Items, Responsible: Updates on Action Items

New Business

Old Business

Supplemental Resources/Information